

# **Internal regulations applicable to Brussels Expo car parks**

## **General conditions**

### **applicable to BRUSSELS EXPO car parks**

The following regulations apply to the various car parks at BRUSSELS EXPO and Bruparck.

Definitions for the purposes of these regulations:

"**User**": refers to any person present on the premises or in one of the car parks, whether or not they are driving a vehicle, as well as any person accompanying them, and intending to park, drive or cross there on foot.

"**BRUSSELS EXPO**" non-profit association, established at Place de Belgique 1, 1020 Brussels, registered with the Register of Legal Persons under number BE 0406.655.573, hereinafter referred to as the "Operator", makes available, in return for payment, parking spaces for cars, two-wheeled vehicles, trucks and coaches, in accordance with the present regulations.

"**Agents**": refers to the personnel of the security company at BRUSSELS EXPO.

"**Site**": all car parks and private roads on the BRUSSELS EXPO site.

"**Permit**": parking permit (card, ticket or parking subscription) issued by BRUSSELS EXPO, which entitles the holder to a parking space for a specified period.

"**Advertising Vehicle**": any vehicle (cycle, motorcycle, car, caravan, trailer, van or truck) featuring one square metre or more of markings, photos, colour references and/or typography referring to a company or product. To calculate the 1M2 surface area, the smallest rectangular surface that can include all the advertising in question are taken into account. This capacity of "advertising vehicle" is separate from the owner of the vehicle, and of whether or not they are a promoter of this company or product outside the car parks of BRUSSELS EXPO.

By entering the "site" in a vehicle or on foot, the "**User**" declares that they formally accept and unconditionally comply with the provisions of the present regulations of BRUSSELS EXPO.

## **Article 1 - General liability**

- 1.1 BRUSSELS EXPO grants access to the "**Site**" to any "**User**" who has a "**Permit**" to park their vehicle in a space provided for this purpose.
- 1.2 BRUSSELS EXPO is not a security company and declines all responsibility as regards security or the actions of third parties.
- 1.3 BRUSSELS EXPO declines all responsibility for any loss or damage resulting from accidents, theft or incidents that may occur within the "**Site**".
- 1.4 BRUSSELS EXPO is entitled, without any party being able to claim any prejudice whatsoever in this regard, to carry out any work it deems necessary on the "**Site**".
- 1.5 All cleaning, maintenance and repair of vehicles within its site is prohibited.
- 1.6 It is prohibited to leave people or animals in a parked vehicle; no object may be left there; doors must be locked and windows closed.

- 1.7 Only vehicles without trailers with a maximum length of 4.80 m are allowed in the car parks. The only exception to this rule is car park C, where larger vehicles may be parked in the designated area (rows A to H). Advertising vehicles, mobile homes and caravans are not authorised under any circumstances to enter the "**Site**" without the prior written authorisation of BRUSSELS EXPO or the security company. This authorisation must be displayed in a visible place on the vehicle's windshield. It is prohibited to sell, distribute flyers or advertise in any form whatsoever, or to shelter, supply or rent goods or services on the site without the written authorisation of BRUSSELS EXPO. Where applicable, the "**User**" must present written authorisation to BRUSSELS EXPO staff or its "**Agents**".
- 1.8 At the entrance to certain car parks and routes on the "**Site**", a height (and width) restriction gantry has been installed to prevent vehicles higher than the authorised height or width from entering. The "**User**" is obliged to check the height and width of their vehicle before passing through the gantry. Any damage to the vehicle, equipment or car park caused by failure to observe the height or width of the gantry shall be borne by the "**User**".
- 1.9 The "**User**" must ensure that it does not cause any nuisance or inconvenience of any kind whatsoever to other users or neighbours in the vicinity of the "**Site**".
- 1.10 Any user who enters one of the BRUSSELS EXPO car parks and contravenes the above-mentioned stipulations explicitly undertakes to pay the invoices sent by Brussels Expo as indemnity. Such invoices shall amount to EUR 2,000 (excl. VAT) per day commenced and per vehicle. The duty report of the Agents supervising the car park shall be decisive in this respect.

## **Article 2 - Access to the site**

- 2.1 The "**User**" who does not have a "**Permit**" to open the automatic gates must take a ticket at the entrance to the car park.
- 2.2 The "**User**" may only access the "**Site**" during business hours, unless otherwise agreed in writing. BRUSSELS EXPO is entitled to specify its opening hours at its discretion and to communicate these to "**Users**".
- 2.3 The use of snow chains or studded tyres in car parks is strictly prohibited. The "**User**" shall be liable for any damage resulting from failure to comply with this stipulation. Any repairs shall be billed to the User.
- 2.4 It is the responsibility of the "**User**" to ensure the safety of persons and property for which they are responsible.
- 2.5 The original "**Permit**" must be displayed in a clearly visible position behind the vehicle's windscreen. Copies are not accepted.
- 2.6 The "**User**" is obliged to follow the instructions of BRUSSELS EXPO staff or its "**Agents**" and to park their vehicle in the indicated spot.
- 2.7 The staff of BRUSSELS EXPO or an "Agent" may request, in the interests of security, that the identity papers of any person and/or the documents of any vehicle entering the "Site", with or without a "Permit", be presented.

## **Article 3 - Rates and charges**

- 3.1 BRUSSELS EXPO shall stipulate the rates, indemnities and charges relating to the use of the parking infrastructure, in accordance with the legal provisions. All amounts must be paid before any "**Permits**" are issued. BRUSSELS EXPO has the right to reserve the car parks in whole or in part for other activities. Where applicable, only loading and unloading is permitted in this zone.
- 3.2 The "**Permit**" must be paid for via the payment systems made available to customers by BRUSSELS EXPO before it is issued. BRUSSELS EXPO reserves the right not to accept a given method of payment if it does not have the necessary resources to process it.
- 3.3 The "**User**" is responsible for any damage they cause. If necessary, BRUSSELS EXPO will have the damage appraised.
- 3.4 A "**User**" who has lost or damaged their "**Permit**" may be required to immediately pay BRUSSELS EXPO an administrative fee equivalent to at least 4 days' parking (price displayed at the entrance to the car parks). In the event of a subscription for an event, the person with the subscription must contact the relevant service to obtain a duplicate, presenting proof of payment.

#### **Article 4 - Rules and fines within and outside the parking infrastructure**

- 4.1 The "**User**" is obliged to observe traffic regulations, road signs and any other indications within and outside the car parks.
- 4.2 When entering the "**Site**", the driver must respect:
- the speed limit of 20 km/hour, unless otherwise indicated.
  - orders given by the staff of BRUSSELS EXPO or "**Agents**" on the "**Site**".
- 4.3 Should a wheel clamp be placed on the vehicle, BRUSSELS EXPO shall immediately charge an indemnity of €200.00 + 21% VAT before removing the clamp.
- 4.4 The "**User**" must switch off their engine when traffic is not moving, and as soon as the car is parked.
- 4.5 Expired subscriptions or tickets used fraudulently or by mistake shall be confiscated by staff of the car park. The "**User**" shall be obliged to pay a fine of at least €200.00 + 21% VAT, payable immediately. In the event of fraud, BRUSSELS EXPO may exercise its rights as stipulated in articles 193 and 196 of the Penal Code and, if necessary, call the police.

#### **Article 5 - Holding, immobilisation and removal of vehicles**

- 5.1 In the event of an accident or unforeseen immobilisation of a vehicle, the "**User**" is obliged to immediately take the necessary measures to prevent their vehicle from inconveniencing normal traffic.
- 5.2 The "**User**" expressly and irrevocably authorises BRUSSELS EXPO, at its own expense and risk, to hold, remove or relocate the vehicle within or outside its parking infrastructure in the following cases:
- parking without a permit
  - parking on a central traffic island
  - parking outside the lines of the parking space;

- parking on a reserved space;
- parking on the parking infrastructure of BRUSSELS EXPO for more than one day without prior authorisation;
- to ensure the safety and smooth operation of the car park;
- if the vehicle poses a danger to other users;
- if the vehicle poses a danger to the parking infrastructure of BRUSSELS EXPO;
- if the vehicle is a source of pollution for the environment;
- if the vehicle is blocking fire service access;
- parking in front of an emergency exit or hydrant;
- illegally using a space reserved for disabled persons;
- if the vehicle is obstructing normal traffic;
- if a vehicle does not have a licence plate that cannot be identified, or its owner cannot be contacted;
- in the event of an accident;
- if the "User" fails to pay any parking charges and/or indemnities due.
- Parking an advertising vehicle without prior written authorisation from BRUSSELS EXPO.

The administrative costs of BRUSSELS EXPO for the removal, immobilisation or holding, amount to €200.00 +21% VAT. In the event of intervention by services external to BRUSSELS EXPO, additional costs shall be charged to the "User".

- 5.3 The term "removal" also refers to the possibility of BRUSSELS EXPO to place the vehicle on the public road at the risk and expense of the owner and/or the User responsible for the infringement of the regulations stipulated in this article.

#### **Article 6 - Law and jurisdiction**

These regulations are subject to Belgian law.

In the event of a dispute, and if no amicable settlement can be found, the courts of Brussels shall have sole jurisdiction.

**The Users of the car parks declare that they accept the above regulations and provisions. If these provisions are violated, the Users may be refused access to the car park.**

**These regulations are displayed at the entrances to the car parks. They are also published and available for consultation on the website [www.Brussels-expo.be](http://www.Brussels-expo.be). Even if a user purchases a parking permit or parking ticket through an intermediary, a third party to Brussels Expo (such as an event organiser, for example), the user may not rely on this fact as an excuse for failing to comply with these regulations.**